

Jones County Board of Commissioners

Regular Meeting Minutes

August 4, 2025, 7:00 PM

Jones County Agricultural Building
110 Market Street
Trenton, NC 28585

Commissioners Present: Chairman Frank Emory, Vice-Chairman Charlie Dunn Jr.,
Commissioner Michael Haddock, Commissioner Sondra Ipock-
Riggs, Commissioner James Harper, Commissioner April Aycock,
Commissioner Charlie Gray

Commissioners Absent:

Officials Present: Kyle Smith, County Manager, Angelica Hall, Clerk, Ross Hardeman,
County Attorney, David Mallard, Recreation Director, Jennifer King,
Deputy Director of Administration, Adrian Smith, Health Director,
John Bender, Economic Developer, Ryan Mills, Emergency Services
Director

1. Call to Order

Chairman Frank Emory

2. Invocation

Commissioner James Harper

3. Pledge of Allegiance

4. Public Comment Period

None

5. Approval of Agenda

Motion made by: Commissioner James Harper

Seconded by: Commissioner April Aycock

Motion to Approve

Passed Unanimously

6. Presenters

6.1. Additional AA 117 Public Health Infrastructure: Local Workforce Development Funding

Ms. Adrian Smith, Health Director, informed the Board that the Health Department had been awarded \$111,547 in additional funding from the Department of Public Health Local and Community Support Section for FY25-26. This funding is used to meet short-term infrastructure needs and make investments that have lasting impacts on local health departments while supporting foundational capabilities. This funding will be available through October 31, 2027.

Motion made by: Commissioner Sondra Ipock-Riggs

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to Approve

Passed Unanimously

6.2. National Environmental Health Association Grant Carryover Funding

Ms. Adrian Smith, Health Director, informed the Board that the Health Department was awarded the NEHA Flexible Funding Model Grant in April 2025 to support our Food and Lodging program. The Health Department is requesting to carry over the remaining balance of \$20,301 for FY2025-26. This funding allows our Food and Lodging program to better align with a set of National Standards.

Motion made by: Commissioner Sondra Ipock-Riggs

Seconded by: Commissioner April Aycock

Motion to Approve

Passed Unanimously

6.3. Jones County Senior Center - New Director Introduction

Mrs. Jennifer King, Deputy Director Of Administration, introduced the new

Senior Center Director, Mrs. Ellen Hargett. Mrs. Hargett provided the Board with the vision for the Senior Center and then provided an update on the programs at the center.

7. Approval of Items on Consent Agenda

7.1. Approval of Minutes

Regular Meeting on July 7, 2025

7.2. Board Appointment - JCPC

The appointment of Mallory Jones and Chris Meadows to the Juvenile Crime Prevention Council (JCPC). The appointments are new two-year terms for each appointee, effective immediately and set to expire on August 3, 2027.

8. Public Hearing

8.1. Public Hearing - Community Development Block Grant (CDBG) Funding Application

Public Hearing - Community Development Block Grant (CDBG) Funding application

Motion made by: Commissioner Sondra Ipock-Riggs

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to go into Public Comment

Passed Unanimously

No Public Comment.

Motion made by: Commissioner Sondra Ipock-Riggs

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to go out of Public Hearing

Passed Unanimously

9. New Business

9.1. EMS Station 2 - Change Order

Ms. Ryan Milles, EM Director, requested the Board approve a change order to widen the parking lot turning area at the ambulance entrance of the new EMS Station in Pollocksville (Station 2) is presented to you. The total amount of the change order is \$6,870.34.

Motion made by: Vice-Chairman Charlie Dunn Jr.

Seconded by: Commissioner April Aycock

Motion to Approve

Unanimously

9.2. Ordinance Approving The Annual Heritage Festival Parade And Road Closure

Mr. Kyle Smith, County Manager, informed the Board that the NCDOT requires an ordinance from the Board of Commissioners that authorizes the road closure for a specific day and time to hold a parade event. Mr. Smith requested the Board approve an Ordinance for the Annual Heritage Festival Parade and Road Closure.

Motion made by: Commissioner Sondra Ipock-Riggs

Seconded by: Commissioner Charlie Gray

Motion to Approve

Passed Unanimously

9.3. Acceptance of Funding from Cypress Creek Renewables for NC Accessible Parks Grant Match

Mr. Kyle Smith, County Manager, informed the Board that Cypress Creek Renewables, formally committed \$70,000 to the NC Accessible Parks grant project at the Jones County Recreation and Wellness Complex site. This project includes a playground, fitness court studio, seating, lighting, etc. Mr. Smith requested the Board accept the funding from Cypress Creek Renewables for NC Accessible Parks Grant Match.

Motion made by: Commissioner April Aycock

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to Approve. Commissioner Sondra Ipock-Riggs voted NO on this motion.

Passed

10. Manager's Comments

- The 118th NCACC Annual Conference is August 21-23, 2025, in Greenville, NC.
- The next BOC work session meeting will be Monday, August 18, 2025.
- Urgent Repair Program applications and appointments began on July 8 and will run through September 23, 2025. Interested individuals must schedule an appointment with Sheila Myers at 252-448-7571.
- Jones County Recreation is excited to announce the 5th Annual Back to School Bash, taking place on Saturday, August 9, 2025, from 10:00 a.m. to 1:30 p.m. at the Jones County Civic Center, located at 832 Hwy 58 S, Trenton, NC.
- The 2025 Jones County Heritage Festival is set for September 26–27, bringing a weekend full of music, parade, fun, and community to Trenton. For more information or to enter the parade: jcheritagefestival.com
- A Hurricane Community Forum will be held at the Jones County Civic Center on 8/11/2025 starting at 6:30 PM. This event will feature Erik Heden from the National Weather Service, Kristy Kulberg from Coastal Carolina Disaster Resilience Agency and New Hope Volunteer Village, and a member from Jones County Emergency Services.
- The first BOC meeting in September will be on the second Monday of the month, September 8, 2025. The first Monday is a designated holiday, Labor Day.

11. County Attorney's Comments

None

12. Commissioner's Comments

Commissioner Sondra Ipock-Riggs expressed her concerns about the upcoming hurricane season and requested there be someone designated to check on the elderly in the county.

Commissioner Mike Haddock requested that Commissioner Harper add Pole Pocosin Road to the DOT list at his next meeting.

Commissioner James Harper requested an update on the staggered terms for the Board of Commissioners.

Commissioner Charlie Gray requested an update on the Veteran's transportation bus repair.

13. Public Comment Period

None

14. Closed Session

Motion made by: Commissioner April Aycock

Seconded by: Commissioner James Harper

Motion to go into Closed Session.

Passed Unanimously

14.1. Attorney-Client Privilege 143-318.11(a)(3)

Motion made by: Vice-Chairman Charlie Dunn Jr.

Seconded by: Commissioner April Aycock

Motion to go out of Closed Session.

Passed Unanimously

15. Adjournment

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner April Aycock

Motion to Adjourn, 8:05 p.m.

Passed Unanimously

[MIN_SIGNATURES]