

Jones County Board of Commissioners

Regular Meeting Minutes

January 20, 2026, 7:00 PM

Jones County Agricultural Building
110 Market Street
Trenton, NC 28585

Commissioners Present: Chairman Frank Emory, Vice-Chairman Charlie Dunn Jr.,
Commissioner Michael Haddock, Commissioner James Harper,
Commissioner April Aycock, Commissioner Charlie Gray

Commissioners Absent: Commissioner Sondra Ipock-Riggs

Officials Present: Kyle Smith, County Manager, Angelica Hall, Clerk, Ross Hardeman,
County Attorney, Blake Batchelor, Finance Officer, Jennifer King,
Deputy Director of Administration

1. Call to Order

Chairman Frank Emory

2. Invocation

Chairman Frank Emory

3. Pledge of Allegiance

4. Public Comment Period

None

5. Approval of Agenda

Motion made by: Commissioner James Harper

Seconded by: Commissioner Charlie Gray

Motion to Approve the Agenda as presented.

Passed Unanimously

6. Presenters

6.1. Upgrade/fix the VHF Paging Radio System

Ryan Mills, Emergency Services Director, presented the Board with a request to replace the current VHF paging system that is utilized by all Fire and EMS agencies. Mrs. Mills informed the Board that in the last year, the VHF paging system has gone down with no paging available to notify Fire and EMS of when a call is issued for their departments. This upgrade would replace the 1991 paging system on the WCTI tower on 41 East, strengthening the radio system and the public safety agencies in Jones County. Additionally, the VHF system is a redundancy to the 800 radio system that can be utilized if we were ever to lose 800 radio capabilities. Some of our Volunteer Fire and EMS departments also heavily rely on the paging system to be notified when a call is received. This will be presented to the Board at a later date for approval.

6.2. Appointment to Wyse Fork Vol. Fire Departments Firemen's Pension Fund Board

Ryan Mills, Emergency Services Director, informed the Board that Ms. Judy Stroud, Treasurer, Wyse Fork Vol. Fire Dept., requested the Board approve the appointment of Jason White to their Firemen's Pension Fund board.

Once this appointment is approved, the request will be submitted to the state for final approval.

Motion made by: Commissioner April Aycock

Seconded by: Commissioner James Harper

Motion to Approve the appointment of Jason White to the Firemen's Pension Fund Board.

Passed Unanimously

6.3. Presentation of Proposed Fire Prevention Ordinance

Mr. Aaron Kite, EM Coordinator/Fire Marshal, provided the Board with the proposed Fire Prevention Ordinance for the County for review. Mr. Kite informed the Board that the ordinance had been reviewed by staff and legal team, but it is still under review by the OSFM code council.

6.4. Health Department Quarterly Service Report

Ms. Adrian Smith, Health Director, presented to the Board, service counts by

the Jones County Health Department for the months of July, August, and September 2025.

6.5. Health Department Quarterly Finance Report

Ms. Adrian Smith, Health Director, presented the Board with the expenditures and revenues report for July, August, and September 2025 for the Health Department.

6.6. Health Department Strategic Plan

Ms. Adrian Smith, Health Director, provided the Board with a copy of the Health Department Strategic Plan. The highlights Strategic Directions, Goals, and Objectives to be completed in the 2025-26 fiscal year.

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner James Harper

Motion to Approve the 2025-26 Health Department Strategic Plan as presented.

Passed Unanimously

6.7. Voluntary National Retail Food Regulatory Program Standards Program Report

Ms. Adrian Smith, Health Director, presented the Board with the Voluntary National Retail Food Regulatory Program Standards Program Report. This report highlights the progress being made on the NEHA-FDA Grant related to the Food and Lodging program at the Health Department. The goal of this funding is to reduce food-borne illness in the community. Ms. Smith informed the Board that they plan to apply for additional grant funding in February.

Motion made by: Vice-Chairman Charlie Dunn Jr.

Seconded by: Commissioner Charlie Gray

Motion to Approve to receive the report and approve the Health Department's intent to apply to the 2026 NEHA-FDA RFFM Grant Program.

Passed Unanimously

6.8. Revolutionary War Signage

Mr. Kyle Smith, County Manager, informed the Board that the

Kinston/Lenoir County's Visitor Center and Blue & Gray Education Society have received grants as part of America 250 to place signage in Jones County. Mr. Smith requested the Board approve to place the signage on the lawn of the Courthouse for four separate Revolutionary War locations of significance in Jones County. Those locations are: Free Bridge, Sanders Bridge, Webers Bridge, and Jump and Run Bridge. The signage would be used for tour events that extend south as far as Wilmington/New Hanover County.

Motion made by: Commissioner Michael Haddock

Seconded by: Commissioner Charlie Gray

Motion to Approve as presented.

Passed Unanimously

7. Manager's Comments

7.1. Manager's Comments

- The next Board of Commissioners regular meeting will be on Monday, February 2, 2026, at 7 PM.
- The 2026 Board of Commissioners RETREAT will be on Monday, February 16, 2026, beginning at 12 PM (noon).
- Jones County has listed for sale by electronic public auction on www.govdeals.com the following parcels of real property: 543892292100 & 442776768400. The auction closes at 5 PM on January 20, 2026.
- An RFQ for architectural/engineering services related to the Recreation and Wellness Center site has been posted and is being advertised currently.
- Our first joint elected officials/leadership meeting of 2026 is just around the corner. The next meeting will be held on Tuesday, January 27, 2026, beginning at 6 PM. The meeting will be held at the Jones County Civic Center.
- I wanted to remind the board of the invitation from Pollocksville Elementary School's Principal, Kelly Coward-Kirschner, to attend "Community Leadership Day" on February 13, 2026, from 9 AM - 11 AM.
- The Jones County Development Alliance invites you to join in a Groundbreaking Ceremony on Monday, February 9, 2026, at 11 AM for the Industrial Building Project. Most recently, the Jones County Committee of 100 committed a \$15,000 allocation towards the project.
- I plan to attend the NCCCMA Winter Conference January 28–30, 2026.
- I'll update the board on my visit to the Hofmann Forest with Hofmann Forest officials. This site visit will take place on Jan 16, 2026. The focus of

the meeting will be water management.

8. County Attorney's Comments

None

9. Commissioner's Comments

Commissioner Charlie Dunn Jr. informed the Board that a request had been received to relocate the barriers to the back of the middle school.

The Board received a request from Mr. Scott Wheeler for a letter of support related to a project honoring Lawrence Welk. Since January 2025, similar letters, proclamations, or resolutions have been approved by 63 county commissions across 11 states. Mr. Wheeler is seeking participation from all 50 states as part of America's 250th year and requested that Jones County be included. The Board expressed they are open to considering a letter of support for the recognition.

10. Public Comment Period

None

11. Closed Session

11.1. Closed Session - § 143-318.11.(a)(5) Instructing County Staff on Negotiations

11.2. Closed Session — § 143-318.11.(a)(3) Attorney-Client Privilege

12. Adjournment

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner James Harper

Motion to Adjourn at 8:00 p.m.

Passed Unanimously

[MIN_SIGNATURES]



MOTOROLA SOLUTIONS

Proposal

Jones County, North Carolina

VHF Paging Upgrade

September 18th, 2025

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola.

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Section 1

System Description

Summary

The existing Jones County VHF paging system is characterized by aging infrastructure that exhibits significant reliability issues. The system's backhaul relies on copper phone line circuits, which are susceptible to frequent failures, resulting in service disruptions that impact emergency response coordination. This proposal details a comprehensive upgrade to replace the legacy base station equipment with a modern repeater for over-the-air paging activation.

The proposed solution consists of the installation of a new GTR8000 Analog VHF Repeater at the county's existing paging tower at the WUNM-TV site on State Route 1002. The upgrade will include the installation of a new GTR8000 repeater, new antenna and RF transmission line, and RF mixing equipment in a new outdoor enclosure. Paging tones will be sent over the air from a control station to the repeater, then repeated out for pagers.

The primary technical outcome of this system upgrade will be a significant enhancement in the reliability and performance of the county's critical alerting infrastructure. The new configuration will establish a durable and dependable paging platform, improving the overall efficiency of emergency operations.

Section 2

Statement of Work

Motorola is proposing to Jones County the installation and configuration of the following equipment at the specified locations.

Site Name	Major Equipment
WUNM-TV	One (1) GTR8000 Analog VHF Repeater

The document delineates the general responsibilities between Motorola and Customer as agreed to by contract.

Motorola Responsibilities

Motorola’s general responsibilities include the following:

- Install the Motorola-supplied equipment described above.
- Schedule the implementation in agreement with the Customer.
- Coordinate the activities of all Motorola subcontractors under this contract.
- Administer safe work procedures for installation.
- Provide specifications for the appropriate system interconnects.

Customer Responsibilities

Jones County will assume responsibility for the installation and performance of all other equipment and work necessary for completion of this project that is not provided by Motorola. General Customer responsibilities include but are not limited to the following:

- Provide all buildings, equipment shelters, and towers required for system installation.
 - Ensure communications sites meet space, grounding, power, and connectivity requirements for the installation of all equipment.
 - Obtain all licensing, site access, or permitting required for project implementation.
-

- Obtain frequencies for project as required.
- Provide required system interconnections.
- Provide a dedicated delivery point, such as a warehouse, for receipt, inventory, and storage of equipment before delivery to the site(s).
- Coordinate the activities of all Customer vendors or other contractors.

Assumptions

Motorola has made several assumptions in preparing this proposal, which are noted below. To provide a firm quote Motorola will need to verify all assumptions or seek alternates if any are invalid.

- All existing sites or equipment locations will have sufficient space available for the system described as required/specified by R56 - Standards and Guidelines for Communication Sites.
 - All existing sites or equipment locations will have adequate electrical power in the proper phase and voltage, and site grounding to support the requirements of the system described.
 - All existing towers will have adequate space and size to support the antenna network requirements of the system described.
 - Any site/location upgrades or modifications are the responsibility of the Customer.
 - Any tower stress analysis or tower upgrade requirements are the responsibility of the Customer.
 - Approved FCC licensing will be provided by the Customer.
 - Frequencies for the system shall be available and are provided by the Customer. Approved Local, State, or Federal permits as may be required for the installation and operation of the proposed equipment are the responsibility of the Customer.
 - No coverage guarantee is included in this proposal.
 - Providing and connecting the paging control station used to originate tones from dispatch is the responsibility of the customer.
-

Section 3

Service/Warranty

Overview

Essential Plus Services for ASTRO® 25 infrastructure will provide Jones County, NC with the support needed to detect and resolve unforeseen issues. Essential Plus Services consist of the following elements:

- Remote Technical Support.
- Network Hardware Repair with Advanced Replacement.
- Security Update Service (SUS).
- On-site Infrastructure Response.
- Annual Preventive Maintenance.

Together, these elements will help to avoid operational disruptions and maintain the value of Jones County's communications investment.

Essential Plus Element Descriptions

The following sections describe the elements proposed for Jones County's ASTRO 25 infrastructure.

Remote Technical Support

Motorola Solutions' Centralized Managed Support Operations (CMSO) will provide Remote Technical Support for infrastructure issues that require specific technical expertise. Experienced technical support specialists will be available to consult with Jones County to help diagnose, troubleshoot and resolve infrastructure issues. Service Desk maintenance procedures and incident resolution techniques are based on ISO 9001 and TL 9000 standards.

Network Hardware Repair with Advanced Replacement

To restore Jones County's ASTRO 25 network components if they malfunction, Motorola Solutions will repair Motorola Solutions-provided infrastructure equipment. This includes select third-party infrastructure equipment supplied by Motorola Solutions. Motorola Solutions will ship and return repaired equipment, and will coordinate the repair of third-party solution components.

To reduce the impact of a malfunction, Motorola Solutions will exchange malfunctioning equipment with Advanced Replacement units or Field Replacement Units (FRU), as available. Motorola Solutions'

repair depot will diagnose and repair malfunctioning components, and once repaired, add those to the depot's FRU inventory. Replacement components will remain in Jones County's ASTRO 25 network to maintain continued network functionality.

If Jones County prefers to maintain their existing FRU inventory rather than using Motorola Solutions' depot inventory, Motorola Solutions can provide "loaner" FRUs during the repair process.

Security Update Service

Commercial security software updates are often designed without consideration for specialized systems like radio communications networks. Therefore, they may at sometimes inadvertently disrupt ASTRO 25 networks such as the one proposed to Jones County. Motorola Solutions will test anti-virus, operating system and other software patches to check their compatibility with ASTRO 25.

Once tested, Motorola Solutions will post the updates to a secured extranet website and send an email notification to Jones County. If there are any recommended configuration changes, warnings or workarounds, Motorola Solutions will provide detailed documentation along with the updates on the website. When tested updates have been posted, Jones County will need to download and install them.

On-site Infrastructure Response

Motorola Solutions will provide repair service from trained and qualified technicians. Once dispatched, technicians will travel to Jones County's ASTRO 25 network location to diagnose issues and restore functionality. These technicians will run diagnostics on hardware to identify defective components, and repair or replace them as appropriate. Infrastructure Response times are based on a given issue's impact on overall system function.

Travel times and service levels are governed by local geography. Motorola Solutions will provide additional information in the Statement of Work for ASTRO 25 Essential Plus Services and in the Customer Support Plan agreed between Jones County and Motorola Solutions.

Annual Preventive Maintenance

Motorola Solutions will annually test and service network components. Qualified field technicians will perform routine hands-on examination and diagnostics of network equipment to keep them operating according to original manufacturer specifications.

Motorola Solutions Service Delivery Ecosystem

Essential Plus Services are delivered through a tailored combination of field service personnel, centralized teams, product repair depots and Customer Hub. These service resources will collaborate

to swiftly analyze network issues, accurately diagnose root causes, and efficiently resolve issues to return the network to normal operation.

Motorola Solutions services will be delivered by staff experienced in servicing mission-critical networks. Motorola Solutions uses the Information Technology Infrastructure Library (ITIL) framework to define service tasks based on industry-recognized best practices. As staff perform tasks, service incident information will be available to Jones County's administrators and personnel through Customer Hub.

Service activities and Motorola Solutions' service team are described in more detail below.

Centralized Managed Support Operations

The cornerstone of Motorola Solutions' support process is the Centralized Managed Support Operations (CMSO) organization. This TL 9000/ISO 9001-certified organization is staffed 24x7x365 by experienced service desk specialists, security analysts and operations managers. The CMSO houses critical central functions, including the Service Desk.

The CMSO Service Desk will serve as a single point of contact for services. It processes service requests, service incidents, change requests, and dispatching. The Service Desk communicates necessary information to stakeholders, bridging communications among Jones County, Motorola Solutions, and third-party subcontractors.

Service Desk teams record, track, and update incidents through the Motorola Solutions Customer Relationship Management (CRM) system. They document and respond to inquiries, requests, concerns and service tickets. When an incident is initiated, the CMSO will engage with teams to resolve that incident. The CMSO will escalate to new teams when needed. Depending on the incident, the CMSO will coordinate incident resolution with local field service and authorized repair depots.

Field Service

Motorola Solutions authorized and qualified field service technicians will perform the On-site Infrastructure Response service, repair malfunctioning hardware in the field, and conduct preventive maintenance tasks. These technicians will coordinate with the Service Desk, technical support teams, and product engineering as needed to resolve incidents.

Repair Depot

The Motorola Solutions Repair Depot will provide Jones County with a central repair location. This will eliminate the need to send network equipment to multiple vendor locations for repair. Motorola Solutions tracks products sent to the Depot via a case management system throughout the repair process. This system will enable Jones County's representatives to check repair status, from inbound shipment to return.

Customer Support Manager

A Motorola Solutions Customer Support Manager (CSM) will be Jones County's key point of contact for the definition and administration of services. The CSM will work with Jones County to define service delivery details to address Jones County's specific priorities.

Customer Hub

To provide Jones County with quick access to service details, Motorola Solutions will provide our Customer Hub online network information tool. Customer Hub provides our customers with real-time critical network and services information through an easy-to-use graphical interface.



Customer Hub offers real-time, role-based access to critical network and services information.

With Customer Hub, Jones County's administrators will be able to monitor system health and maintenance updates. Capabilities include:

- Viewing network and support compliance.
- Viewing incident reports.
- Updating and creating incidents.
- Checking system update status.
- Receiving pro-active notifications regarding updates.

Available 24x7x365 from any web-enabled device, the information provided by Customer Hub will be based on your needs and user access permissions, ensuring that the information displayed is secure and pertinent to your operations.

Section 4

Pricing Summary

Motorola is pleased to provide the following equipment and services as a part of this proposal.

Equipment and Installation

Description	Price (\$)
Equipment	\$55,455
Installation	\$130,521
Total System	\$185,977
State Contract Discount	(\$30,272)
Total System Price	\$155,704

This proposal is subject to the terms and conditions of Motorola Solutions; NC 725G contract and this pricing is valid through 11/9/2025

Payment Milestones

Except for a payment that is due on the Effective Date, Jones County will make payments to Motorola within thirty (30) days after the date of each invoice. Jones County will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. If Jones County has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

System Purchase

1. 25% of the System Price due upon contract execution (due upon effective date);
2. 60% of the System Price due upon shipment of equipment;
3. 10% of the System Price due upon installation of equipment; and
4. 5% of the System Price due upon Final Acceptance.

Motorola reserves the right to make partial shipments of equipment and to invoice upon shipment of such equipment. In addition, Motorola reserves the right to invoice for installations completed on a site-by-site basis, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and overall system package. For invoicing purposes only, discounts will be applied proportionately to the FNE and Subscriber equipment values to total contract price. Due to significant market and tariff volatility, as well

as fluctuations in the cost of energy and raw materials including, but not limited to, steel, copper, finished wood, and concrete, Motorola Solutions reserves the right to equitably adjust the contract price, completion schedule, and/or contract requirements. Additionally, Motorola Solutions reserves the right to apply a fuel surcharge to quoted freight rates based on the prevailing diesel cost at the time of shipment.



JONES COUNTY FIRE PREVENTION ORDINANCE

Table of Contents

Section 1- Title	1
Section 2 - Intent	1
Section 3 - Enforcement	1
Section 4 - Adoption of Technical Codes	1
Section 5 - Applicability	1
Section 6 - Code Supplemented	2
Section 7 - Copy on File	2
Section 8 - Inspection of Building and Premises	2
Section 9 - Permits	2
Section 10 - Plan Review	3
Section 11 - Nontransferable	3
Section 12 - Service of Orders or Notices	3
Section 13 - Civil Penalties	3
Section 14 - Emergency Entry	4
Section 15 - Unsafe, Defective Buildings or Systems	4
Section 16 - Investigation of Fires	4
Section 17 - Removal of Obstructions Prohibited Parking	4
Section 18 - False Alarm Ordinance	5
Section 19 - Open Burning	5
Section 20 - Open Burning Where Allowed	5
Section 21 - Notification Required	5
Section 22 - Accordance with Other Laws	6
Section 23 - Prohibited Open Burning	6
Section 24 - Civil Penalties Authorized by State Law	6
Section 25- Attendance at Open Burning	6
Section 26 - Extinguishment of Open Burning	6
Section 27 - Burning Ban	6
Section 28 - Conditions Warranting Burning Ban	7
Section 29- Notification of Burning Ban	7
Section 30- Repeal of Burning Ban	7

Section 31 - Civil Penalties	7
Section 32 - Pyrotechnics	7
Section 33 - Hazardous Material Route	8
Section 34 - Combustible Waste Material	8
Section 35 - Open Flame Cooking Devices	8
Section 36 - Appeals	9
Section 37 - Record Keeping	9
Section 38 - Equal Application of Ordinance	9
Section 39 - Violation Fee Schedule	9
Section 40 - Effective Date	9

Section 1- Title

These regulations shall be known as the **Fire Prevention and Protection Ordinance** of Jones County, North Carolina, and be cited as such and referenced herein as "the code".

Section 2 - Intent

It is the intent of this chapter to prescribe regulations consistent with nationally recognized good practice for the safeguarding of life and property within the unincorporated limits of Jones County from the hazards of fire and explosion arising from the storage, handling and use of hazardous substances, materials and devices, and from hazardous conditions in the use or occupancy of buildings or premises. This ordinance shall apply to all areas of unincorporated Jones County which are not included in the extraterritorial jurisdictions of any municipalities. All municipalities and their respective corporate limits shall be exempt from this ordinance unless they choose to adopt this ordinance or some form thereof. This chapter shall not be construed to hold the County responsible for any damage to persons or property by reason of the inspection or reinspection authorized herein or failure to inspect or reinspect or the permits issued or denied as herein provided or by reason of the approval or disapproval of any equipment authorized herein. Nothing in this chapter shall be construed to conflict with the provisions of the North Carolina General Statutes pertaining to fire prevention; in the event of an ambiguity between this chapter and a provision of the statutes, the latter shall prevail.

Section 3 - Enforcement

This chapter shall be enforced by the county fire marshal and his authorized representatives or as otherwise provided herein. Pursuant to North Carolina General Statute (NCGS) §160D-1117, the county Fire Marshal, or his authorized representative, shall make periodic inspections for unsafe, unsanitary, or otherwise hazardous and unlawful conditions in buildings within his territorial jurisdiction. In addition, he shall make any necessary inspections when he has reason to believe that such conditions may exist in a particular building. In exercising these powers, the Fire Marshal or his authorized representative has a right, upon presentation of proper credentials, to enter on any premises within his territorial jurisdiction at any reasonable hour for the purposes of inspection or other enforcement action.

Section 4 - Adoption of Technical Codes

To prescribe regulations governing conditions hazardous to life and property from fire explosion, or exposure to hazardous materials, the North Carolina "Fire Prevention Code and appendices" (Current Edition) of said code, along with the "North Carolina Amendments" of said code is hereby adopted by reference and is set forth herein as the Fire Code for the County. Any Amendments to the code, which are adopted, amended, and published by the North Carolina Building Code Council, shall be effective in the County at the time such amendments are declared in effect by the North Carolina State Building Code Council.

Section 5 - Applicability

The provisions of this ordinance shall apply to all buildings and occupancies in the county's jurisdiction. The provisions of this code shall apply equally to existing as well as new buildings.

Section 6 - Code Supplemented

Where the North Carolina Fire Prevention Code or its references are inapplicable to a specific occupancy or process, the appropriate NFPA (National Fire Protection Association) or other nationally recognized standard shall be used.

Section 7 – Copy on File

A copy of this Ordinance, and all technical codes and standards adopted by reference shall be available for public inspection at the Fire Marshal's Office and this Ordinance shall be filed at the office to the Clerk to the Board of County Commissioners.

Section 8 - Inspection of Building and Premises

Subject to the limitations and conditions stated in the North Carolina State Building Code, it shall be the duty of the Fire Marshal's Office to inspect or to cause to be inspected as often as deemed necessary or appropriate all buildings, structures, and premises within his jurisdiction for the purposes of ascertaining and causing to be corrected any condition which may cause fire or explosion, endanger life from fire or explosion, or any violations of the provisions of this Ordinance and state law.

Section 9 - Permits

Permits from the Fire Marshal's Office shall be required as set forth in the current edition of the North Carolina Fire Code.

Fire Prevention Permits

- It shall be the duty of the Fire Marshal's Office or designee to evaluate applications and issue, if approved, all permits for those conditions as prescribed in the Fire Code.
- No person shall maintain, store or handle materials or conduct processes which produce conditions hazardous to life or property or install equipment used in connection with such activities without first obtaining a permit as required by the Fire Marshal's Office. Before a permit may be issued, the Fire Marshal's Office shall inspect and approve the receptacles, vehicles, buildings, structures, storage areas, devices, processes and conditions related to the permit.
- The Fire Marshal and or designee may revoke a permit upon determination that the permit holder, or any agents or employees of the permit holder, has violated any provision of the N.C. Building Code Fire Prevention or of this Ordinance, or any stated condition of the permit. The Fire Marshal or designee shall advise the permit holder, in writing, of the reason for the revocation.

Other Permits

- This Ordinance shall not exempt a person who has obtained a permit pursuant to this chapter from any other permits required by other state, federal, and local Laws.

Section 10 - Plan Review

Plan review shall apply to all buildings and occupancies in the N.C. Building Code General Construction and the N.C. Fire Prevention Code. This review will be for the determination of compliance with this Ordinance and the Fire Code and shall be completed within a reasonable time of receipt of plans. If the Fire Marshal's Office review of these plans indicates the need for a fire permit, as outlined in this Ordinance and the Fire Code or if there are corrections to be made to the plans, the building permit shall not be issued until the fire permit has been applied for or until the corrections are made to the plans. This plan review shall not apply to one- and two family dwellings.

Section 11 - Nontransferable

Any permits issued shall not be transferable. Permits shall be valid only as specified on the permit for the time, use, and/or project specified. Permits shall be valid only for the individual listed on the permit application.

Section 12 - Service of Orders or Notices

The service of orders or notices for the correction of violations of this Ordinance shall be made upon the owner, occupant or other person responsible for the conditions, either by personally delivering a copy of same to such person or by delivering the same to and leaving it with any person in charge of the premises or by sending a copy of the order or notice by certified or registered mail to the owner's last known address.

When building or other premises are occupied by one other than the owner under a lease or other agreement, the orders or notices issued to correct violations of this chapter arising out of operations conducted on the premises shall apply to the occupant thereof; provided that where the order changes in the premises themselves which may become part of the real property of the owner, then in such cases, the orders or notices shall also be issued to the owner of the premises or real property. Failure to deliver an order or notice to the owner, if other than the occupant, shall not invalidate any order or notice duly served on the occupant.

Section 13 - Civil Penalties

Any person who shall violate any of the provisions of the N.C. Fire Prevention Code or this ordinance adopted by the Jones County Board of Commissioners, or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under or any certificate or permit issued there under, shall be subject to penalties as specified below as approved by the Jones County Board of Commissioners. These penalties shall be recovered by the County in a Civil Action in the nature of debt if the offender does not pay the penalties within a period of 30 days after the issuance of the notice of violation. The notice of violation shall be in writing, signed by the Fire Marshal or designee charged with the enforcement of the N.C. Fire Prevention Code or this ordinance, and shall be delivered or mailed to the offender either at his/her residence or place of business or at the location where the violation occurred. Each day's continuing violation shall be a separate and distinct offense. Any action to recover such penalties may be joined in an action for appropriate equitable remedy, including injunctions and orders of abatement and including an action to recover damages by the County in abating, correcting, limiting, and otherwise dealing with the harmful effects of the offending action. Civil penalties are assessed in accordance with North Carolina G.S. 153A. Issuance of civil penalty for violations shall remain at the discretion of the Fire Marshal or designee. Civil Penalties shall be issued as a last resort and/or when all other corrective actions have failed.

Section 14 - Emergency Entry

The Fire Marshal or authorized representatives shall have the right to enter any building or premises without permission or warrant in the event of any emergency situation constituting an immediate threat to human life, property, or the public safety for the purpose of eliminating, controlling, or abating the dangerous condition or situation pursuant to North Carolina General Statute § 58-79-20. If entry or access is denied so as to limit the authorized duties of this chapter, the Fire Marshal or his authorized representatives shall seek and obtain an administrative search warrant pursuant to North Carolina General Statute § 15-27.2.

Section 15 - Unsafe, Defective Buildings or Systems

All buildings or service systems, which are unsanitary, constitute a fire hazard, or constitute a hazard to safety or health, bad conditions of walls, overloaded floors, defective construction, decay, unsafe wiring or heating system, inadequate means of egress are considered unsafe. All such unsafe building or service systems shall be abated by repair and rehabilitation or by demolition in accordance with the provisions of the technical codes. (Article 11, Chapter 160D of the North Carolina General Statutes).

- **Summary Abatement.** Where conditions exist that are deemed hazardous to life and property, the Fire Marshal or Code Enforcement Official is authorized to abate summarily such hazardous conditions that are in violation of this Ordinance.
- **Abatement-** The owner, operator or occupant of a building or premises deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

Section 16 - Investigation of Fires

A preliminary investigation into the origin and cause of all fires shall be made by the chief of the rural fire department where such fire occurs outside of a municipality per NCGS § 58-79-1. The Fire Marshal's Office shall assume authority and investigate the origin and cause of any fire involving loss of life, severe bodily injury, high value property loss, explosions, and/or when circumstances are deemed suspicious in nature. The Fire Marshal's Office shall designate a team of investigators to determine origin and cause of any fire and will assist in their efforts by training, equipping, and supplying resources as deemed necessary. Fire investigators designated by and operating under the Fire Marshal's Office authority shall be trained to meet and adhere to NFPA 1033, *Standard for Professional Qualifications for Fire Investigators*. Fire investigations initiated by the Fire Marshal, or designated investigation team will be performed according to NFPA 921, *Standard for Fire and Explosion Investigation*. The County Fire Marshal, or designated representative(s), is authorized to utilize other agencies deemed necessary to assist in determining fire cause and origin. The County Fire Marshal's Office shall fully cooperate and coordinate investigative efforts with the law enforcement agency having jurisdiction of any fire.

Section 17 - Removal of Obstructions/Prohibited Parking

Any vehicle found obstructing any fire hydrant, fire protection equipment, designated and marked fire lane, or fire station may be issued a citation and penalty. The vehicle may be removed or towed away under the direction of the Fire Code Enforcement Official to a storage area or garage. The owner of such vehicle shall be deemed to have appointed the Fire Code Enforcement Official as his/her agent for the purpose of arranging for the transportation and safe storage of the vehicle. The owner of such vehicle, before obtaining possession thereof, shall pay all reasonable costs incidental to the removal and storage of the vehicle due for the violation of prohibited parking. The County assumes no liability or cost for any damages or fees associated with vehicles towed that are in violation of this section.

Section 19 - False Alarm Ordinance

Each establishment within Jones County is allowed a total of two (2) false fire alarms per calendar year. Any additional false fire alarms occurring after the second within the same calendar year will be subject to fines as approved in the current fee schedule.

Fines for false alarm activations are issued for failure to maintain or make required repairs to fire alarm systems. Fines will not be issued for alarm activations resulting from natural causes, mischief, or accidental activations of systems that are properly maintained and functional.

Each occurrence is treated as a separate offense, and the penalty amount increases with each violation, as outlined in the current fee schedule.

False alarm enforcement is at the discretion of the Fire Marshal or an authorized Fire Code Official.

Section 19 - Open Burning

Open Burning - vegetation in which the products of combustion pass into the open air without passing through any type of chimney or duct.

Recreational Fire - An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of (3) feet or less in diameter and (2) feet or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes.

Structure - For the purpose of this section of the ordinance, a structure shall be defined as an occupied building.

Illegal Burning - The burning of trash, paper, plastics, lumber, tires, chemicals and other manmade materials.

Section 20 - Open Burning: Where Allowed

Open burning shall not be allowed within 50 feet of any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure. It is the burner's responsibility to ensure that the fire is maintained on their property and not allowed to spread to adjoining property.

Exceptions:

- Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.
- The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height.

Section 21 - Notification Required

Notification is required for all open burning within 100 feet of a structure when the vegetation to be burned is piled such that the pile size exceeds 5 feet wide x 5 feet long x 5 feet high, or when the vegetation burns longer than 5 hours. Two or more piles on a single piece of property shall be considered a single pile. Notification shall be made to the Jones County Fire Marshal's Office before burning commences.

Exceptions:

- Agriculture, civil culture, or burning of land for wildland management.
- Fires set for the training of firefighting personnel.
- Recreational fires.

Section 22 - Accordance with Other Laws

Open burning in Jones County shall be conducted in accordance with all applicable state and federal air quality and solid waste disposal laws, and shall also be in accordance with the North Carolina Fire Prevention Code.

Section 23 - Prohibited Open Burning

In accordance with Section 307.1 of the North Carolina Fire Prevention Code, open burning is prohibited when atmospheric conditions or local circumstances make fires hazardous, as determined by the Jones County Fire Marshal's Office.

Exception: Prescribed burning for the purpose of reducing the impact of wildfire when authorized by the fire code official.

Section 24 - Civil Penalties Authorized by State Law

In accordance with North Carolina Administrative Code 15A 2D .1900 "Open Burning", any person found in violation of this section shall be subject to the Civil Penalties as defined in this ordinance.

Section 25- Attendance at Open Burning

Open burning must be attended at all times by a competent person at least eighteen (18) years of age or older. In accordance with Section 307.5 of the North Carolina Fire Prevention Code, a minimum of one portable fire extinguisher with a minimum 4-A rating or other approved onsite fire-extinguishing equipment such as dirt, sand, water barrel, garden hose or water truck shall be available for immediate utilization.

Section 26 - Extinguishment of Open Burning

Any open burning found to be in violation of this Section, the North Carolina Fire Prevention Code or any state or federal law shall be extinguished immediately by the responsible party, and open burning will be immediately discontinued.

It shall be unlawful for any person to continue to burn materials of any kind after having been ordered to extinguish burning material by the Fire Marshal's Office, North Carolina Forest Service, the Fire Chief or responding officer of the Fire Department in whose district the burning takes place, or law enforcement officer of Jones County. Person(s) conducting unauthorized burning are subject to local, state, and federal criminal and civil action to include monetary citations.

Any official authorized to enforce this section shall also have the authority to cause the fire department in the fire district in which the burning takes place to be dispatched for the purpose of extinguishing the fire.

Section 27 - Burning Ban

In the event that the Jones County Fire Marshal's Office issues a ban on outdoor burning within 100 feet of a structure, then in accordance with state law all Open Burning shall be immediately discontinued until such ban is lifted by the Jones County Fire Marshal's Office. **During this ban, no open burning shall be conducted at all within 100 feet of a structure; this includes any outdoor burning at residences. A civil citation may be issued for violations.**

Section 28 - Conditions Warranting Burning Ban

A burning ban on outdoor burning within 100 feet of a structure may be issued by the Jones County Fire Marshal's Office if atmospheric conditions or local circumstances make such fires hazardous. Atmospheric conditions that warrant a burning ban include, but are not limited to:

- **Atmospheric Conditions:**
 - o Extended periods of low humidity (below 50%)
 - o High winds
 - o Elevated temperatures
 - o Lack of substantial rainfall.
- **Local Circumstances:**
 - o Flammable and/or combustible liquid spills or leaks close to a burning site.
 - o A hazardous materials incident where the proximity of the burn site could cause a possible ignition source or prove hazardous to operations controlling the incident.
 - o The proximity of adjacent structures or other such hazards.
 - o Other conditions as deemed necessary by the Fire Marshal.

Section 29 - Notification of Burning Ban

In the event a burning ban is issued, citizens shall be notified through the news media or in person that a burning ban is in place, and fires shall be extinguished immediately. In conjunction with the North Carolina Forest Service burning ban, the Jones County Fire Marshal's Office shall issue a burning ban of all open burning within 100 feet of a structure and all fires shall be extinguished immediately. The local news media shall be notified by the Fire Marshal's Office that such ban is in effect and that no permits will be issued until such ban is lifted and no open burning will be allowed.

Section 30 - Repeal of Burning Ban

Any burning ban issued by the Fire Marshal's Office shall be repealed in the same manner.

Section 31 - Civil Penalties

Any person found in violation of this Section of the Jones County Fire Prevention and Protection Ordinance shall be subject to the Civil Penalties outlined in this Ordinance. Failure to make notification of open burning that falls under jurisdiction of this section shall constitute a violation.

Section 32 - Pyrotechnics

In addition to the rules and regulations stated in the North Carolina State Building Code: Fire Code, which is adopted by reference in this chapter, the Jones County Board of County Commissioners adopts the following provisions:

- No person shall engage in the use of pyrotechnics, as defined by the North Carolina Fire Prevention Code, without first completing an application and obtaining a permit from Jones County Fire Marshal's Office minimum thirty (30) days in advance of such use. The names and addresses of all operators must appear on the application, and they must be approved by the Fire Marshal's Office before any display or use of the pyrotechnics.

- The Jones County Fire Marshal's Office shall issue the permit after all requirements of the North Carolina Fire Code have been met, The Board of County Commissioners has approved the issuance of the permit for use in connection with the conduct concerts or public exhibitions, such as fairs, carnivals, shows of all descriptions and public celebrations as required by NC General Statute 14-413, and the applicant has posted a bond or certificate of insurance as required by code.

Section 33 - Hazardous Material Route

The transportation of hazardous material through Jones County is regulated by the following:

- Hazardous material transportation shall be limited, when reasonably possible, to major thoroughfares and traffic arteries. These are defined as state-maintained highways and interstate highways (i.e., NC Highway 11, Highway 11/55, Highway 55 & Highway 258, Highway 58, Highway 70, Highway 903).
- Hazardous material transportation will, when reasonably possible, bypass or avoid more densely populated areas such as municipal limits, scheduled public gatherings, and other traffic incidents in order to limit the risk of potential exposure.
- Hazardous material transportation will follow all applicable federal, state and local laws, ordinances, regulations, and reporting requirements. Should this ordinance conflict with any of the aforementioned, the more stringent or safe-minded action shall be followed.

Section 34 - Combustible Waste Material

Combustible waste material creating a fire hazard shall not be allowed to accumulate (on) roofs of buildings or structures, (in) buildings or structures, upon premises to include any court, yard, vacant lot, alley, parking lot, open space, or beneath stand, bleacher, pier, wharf, manufactured home, recreational vehicle or other similar structure. wood, hay, straw, weeds, litter or combustible or flammable waste or rubbish.

Vegetation such as weeds, grass, vines or other growth that is capable of being ignited and endangering property, shall be cut down and removed by the owner or occupant of the premise. Vegetation clearance requirements in urban-wildland interface areas shall be in accordance with the International Wildland Urban Interface Code.

Section 35 - Open Flame Cooking Devices

Charcoal burners, gas grills, and other open-flame cooking devices shall not be operated on combustible balconies or within ten (10) feet of combustible materials.

Exceptions:

- Liquefied-petroleum-gas-fueled cooking devices as provided in this section.
- Single-family and two-family dwellings
- Where buildings and balconies are protected by an automatic sprinkler system.

Liquefied-petroleum-gas-fueled cooking devices having an LP-gas container with a water capacity greater than 2.5 pounds shall not be located on combustible materials. *Small Coleman or "camp type" cooking devices using 16.4-ounce cylinders are not subject to the prohibitions in this section.*

Section 36 - Appeals

Whenever the Fire Marshal or Fire Code Official disapproves an application or refuses to grant a permit applied for, or when it is claimed that the provisions of the fire prevention code adopted in this article do not apply or that the true intent and meaning of such code have been misconstrued or wrongly interpreted, the applicant may appeal the decision of the Fire Marshal or Fire Code Official to the Director of Emergency Services, in writing, within 15 business days from the date of the decision.

Section 37 - Record Keeping

Jones County Fire Marshal's Office shall keep a record of all fires and all the facts concerning the same, including statistics as to the extent of such fires and the damages caused thereby. All such records shall be public. Fire departments contracting with Jones County to provide fire protection in designated fire protection or service tax districts shall keep a record of all emergency alarms and submit reports of these alarms, as designated by the North Carolina State Fire Marshal's Office, to the Jones County Fire Marshal's Office, as set forth in North Carolina General Statutes.

Section 38 - Equal Application of Ordinance

This ordinance shall apply equally to both public and private property, and all structures and their occupancies, unless otherwise expressly excepted from this ordinance or in the fire code expressed within or adopted by the North Carolina State Building Code and shall be liberally construed as an exercise of the police powers of the County.

Section 39 - Violation Fee Schedule

See the most current Jones County Fee Schedule for an updated list of violation fees.

Section 40 - Effective Date

That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force upon its final passage and adoption.

ADOPTED THIS _____ DAY OF _____, 2025

FRANK EMORY
CHAIRMAN, JONES COUNTY BOARD OF COMMISSIONERS

ATTESTED BY:

CLERK OF JONES COUNTY BOARD OF COMMISSIONERS

Jones County Health Department Monthly Summary Report – Quarter 1				Fiscal Year 2025- 26
CLINICAL SERVICES	July	August	September	YEAR-TO-DATE
Family Planning	8	4	5	17
BCCCP	0	0	2	2
Wisewoman	0	0	0	0
Immunizations*	5	10	70	85
Seasonal Flu Shots - Adults	0	0	54	54
Seasonal Flu Shots - Children	0	0	2	2
STD Screenings/Treatments	4	2	2	8
Communicable Disease Cases / Investigations	8	5	4	17
Tuberculosis (Contact Tracing and Treatment)	0	0	0	0
Other Services**	15	13	19	47
Tuberculosis Screenings	11	10	11	32
Urine Drug Screens	4	2	7	13
LEO / VFD Physical Examinations	1	1	0	2
Lab Services	14	10	10	34
Pharmacy Prescriptions Dispensed	13	3	7	23
Blood Lead Investigations	0	0	0	0
Sickle Cell Cases	0	0	0	0
WIC (Women, Infant & Children)				
Breastfeeding	29	12	22	63
Initial Certification	8	5	8	21
Mid-Certification Assessment	20	5	12	37
Subsequent Certifications	32	28	23	83
Nutrition Education	52	25	29	106
Total Clients Participating During the Month	178	194	197	
CASE MANAGEMENT SERVICES				
Community Alternatives Program (CAP/DA):				
Initial Nursing Assessment (New Admission)	0	0	0	0
Annual Nursing Reassessment	0	6	1	7

ENVIRONMENTAL HEALTH				
Food and Lodging:				
F&L Inspections	2	5	11	18
F&L Visits	2	2	6	10
F&L Applications	0	0	1	1
F&L Pre-Opening Visits	2	2	0	4
F&L Permits Issued	1	1	1	3
F&L Permits Suspended / Revoked / Expired	1	1	0	2
F&L Suspensions Lifted	1	1	0	2
F&L Complaint Investigations	1	1	0	2
F&L Consults	37	45	3	85
F&L Event	0	0	2	2
On-Site Wastewater:				
Sites Visited/Evaluated	28	33	23	84
Improvement Permits Issued	0	7	4	11
Construction Authorizations	0	10	5	15
Other Authorizations	6	3	0	9
Migrant Housing Inspections	0	0	0	0
Sewage Complaints Investigated	0	3	0	3
Other Environmental Health Complaints	0	0	0	0
Consultative Contacts	111	130	98	339
Subdivision Plat Review	0	1	0	1
Operation Permits Issued	7	1	5	13
Private Wells:				
Well Site Evaluated	0	0	0	0
Grouting Inspections	2	0	0	2
Well Site Construction Visits	0	0	0	0
Well Construction Permits Issued (New/Repair)	0	0	0	0
Well Certificate of Completion (New/Repair)	0	0	0	0
Bacteriological Samples Collected	4	4	0	8
Other Sample Collected	0	2	0	2

Well Consultative Contacts	6	4	4	14
Rabies Control:				
Animal Bite Reports	2	2	0	4
Rabies Exposure (No bite)	0	0	0	0
VITAL RECORDS				
Death Certificates	6	7	5	18
Home Birth Certificates	1	0	0	1
CAR SEAT PROGRAM				
Car Seats Distributed	3	0	0	3

	July, August, September 2025	EXPENSE			REVENUE								DIFFERENCE
		S/F	OPERATING	TOTAL	STATE	GRANT	INS	MEDICAID	MEDICARE	PATIENT	FEES	TOTAL	
115110	GENERAL HEALTH	\$ 97,110.83	\$ 31,423.38	\$ 128,534.21	\$ 47,379.03	\$ -	\$ -	\$ 6,981.68	\$ -	\$ -	\$ -	\$ 54,360.71	\$ (74,173.50)
115111	RABIES	\$ -	\$ 1,022.25	\$ 1,022.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.00	\$ -	\$ 14.00	\$ (1,008.25)
115112	OTHER SERVICES	\$ 5,051.79	\$ 288.93	\$ 5,340.72	\$ -	\$ -	\$ 7.34	\$ 34.16	\$ -	\$ 763.36	\$ 460.00	\$ 1,264.86	\$ (4,075.86)
115120	TUBERCULOSIS	\$ 741.45	\$ 22.12	\$ 763.57	\$ 203.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203.79	\$ (559.78)
115121	IMMUNIZATIONS	\$ 5,736.10	\$ 5,255.21	\$ 10,991.31	\$ 6,811.46	\$ -	\$ 264.56	\$ -	\$ 61.33	\$ 27.38	\$ -	\$ 7,164.73	\$ (3,826.58)
115145	CAP	\$ 905.12	\$ -	\$ 905.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (905.12)
115149	NEHA-23-24	\$ -	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50.00)
115150	NEHA-22-23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115151	HEALTHY COMMUNITIES	\$ 7,419.16	\$ 218.89	\$ 7,638.05	\$ 7,200.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,200.10	\$ (437.95)
115152	BCCCP	\$ 648.92	\$ 42.00	\$ 690.92	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650.00	\$ (40.92)
115154	BFPC	\$ 4,825.55	\$ 42.00	\$ 4,867.55	\$ 1,959.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,959.14	\$ (2,908.41)
115155	WISEWOMAN	\$ 1,091.57	\$ 42.00	\$ 1,133.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,133.57)
115160	MATERNAL HEALT	\$ -	\$ 42.00	\$ 42.00	\$ 42.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42.00	\$ -
115161	CHILD HEALTH	\$ 967.75	\$ 2,414.48	\$ 3,382.23	\$ 2,375.34	\$ -	\$ -	\$ 129.37	\$ -	\$ -	\$ -	\$ 2,504.71	\$ (877.52)
115163	CC4C	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115164	FAMILY PLANNING	\$ 12,159.88	\$ 1,405.99	\$ 13,565.87	\$ 16,260.17	\$ -	\$ 269.08	\$ 515.81	\$ -	\$ -	\$ -	\$ 17,045.06	\$ 3,479.19
115165	PCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115167	WIC	\$ 8,496.02	\$ 147.00	\$ 8,643.02	\$ 5,369.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,369.15	\$ (3,273.87)
115169	SCHOOL NURSE FUNDING	\$ -	\$ 12,739.61	\$ 12,739.61	\$ 12,739.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,739.61	\$ -
115171	MAP	\$ 704.00	\$ 2,820.03	\$ 3,524.03	\$ -	\$ 10,214.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,214.92	\$ 6,690.89
115176	DIABETES(MDPP)	\$ 3,297.43	\$ 27.11	\$ 3,324.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,324.54)
115179	PH INFRASTRUCTURE	\$ -	\$ 651.84	\$ 651.84	\$ 651.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 651.84	\$ -
115180	ENVIRONMENTAL HEALTH	\$ 10,722.11	\$ 3,773.62	\$ 14,495.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,050.00	\$ 5,050.00	\$ (9,445.73)
115181	FOOD AND LODGING	\$ 5,419.38	\$ 256.90	\$ 5,676.28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550.00	\$ 550.00	\$ (5,126.28)
115182	LEAD SCREENING	\$ 593.91	\$ -	\$ 593.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (593.91)
115189	BIOTERRORISM	\$ 5,275.94	\$ 3,382.60	\$ 8,658.54	\$ 8,567.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,567.57	\$ (90.97)
115190	HIV/STD	\$ 719.80	\$ 131.92	\$ 851.72	\$ 72.00	\$ -	\$ -	\$ 920.74	\$ 14.21	\$ -	\$ -	\$ 1,006.95	\$ 155.23
115191	COMMUNICABLE DISEASE	\$ 1,914.73	\$ 224.25	\$ 2,138.98	\$ 9,262.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,262.63	\$ 7,123.65
115196	ADULT HEALTH	\$ -	\$ 11,848.00	\$ 11,848.00	\$ -	\$ 54,670.12	\$ -	\$ 454.00	\$ -	\$ 78.19	\$ -	\$ 55,202.31	\$ 43,354.31
115221	CD PANDEMIC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115222	SCHOOL HLTH WORKFORC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115223	COVID VACCINATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115225	ARPA WORKFORCE	\$ -	\$ 8,224.00	\$ 8,224.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,224.00)
115226	BRIDGE ACCESS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115227	INVESTMENT PERFORMANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 173,801.44	\$ 86,496.13	\$ 260,297.57	\$ 119,543.83	\$ 64,885.04	\$ 540.98	\$ 9,035.76	\$ 75.54	\$ 882.93	\$ 6,060.00	\$ 201,024.08	\$ (59,273.49)

Jones County Health Department
Strategic Map for FY 2025-26

VISION:

Our Vision is to be recognized as the primary provider of health services, education, and support for our community.

MISSION STATEMENT:

Our Mission is to promote sound health policies, prevent and control the spread of disease, and safeguard the integrity of the environment for all citizens of Jones County.

GUIDING PRINCIPLES:

We believe in:

- 1. Being **ACCOUNTABLE** to those we serve;
- 2. Showing **RESPECT** by treating others the way they want to be treated, not how we think they should be treated;
- 3. Exhibiting **FLEXIBILITY** by stepping out of our comfort zone to make the customer our priority;
- 4. Achieving **EXCELLENCE** daily as we learn from our mistakes and continuously improve on what we do.

THE STRATEGIC PLAN:

JCHD’s Strategic Plan is a description of the organization’s goals and objectives that express its values and the needs of the community served. Its purpose is to enable JCHD to establish its priorities, guide planning, and define the strategy that allocates resources and energy to fulfill its mission. The specific focus is on strengthening capacity to protect and improve the health of the populations we serve, to foster the development of our workforce, to communicate the value of local public health, and to maintain JCHD’s own infrastructure to support needs.

SWOT Analysis Conducted by the
Management Team (updated 11/17/2025):

STRENGTHS: Small agency with stable staff, Supportive Board and Advisory Committee, Local funding support, Spanish Interpreter on Staff, Interpreter services through Linguistica, Strong Regional Partnerships, On, Off-site, and Digital storage, Nurses cross-trained for Clinic, Good collaboration with State Consultants, DSS & Schools, On-site IT services, Utilization of grant funds, Availability of EH services, Consolidation with DSS

WEAKNESSES: Small agency- staff wear many hats, Limited Animal Control Services, Contracted/part-time EH services, Moderate dependence on local funding, No walk-in mental health services (for adults) locally available, Local Provider (CNM/WHNP) part-time, New Staff inexperienced in Public Health, Limited growth opportunities for staff

OPPORTUNITIES: Collaboration opportunities with local colleges/universities and LHDs, Utilization of social media platforms, Continuing education opportunities, Staff proficiency with CureMD EMR system, Document Management System utilization, Community Outreach, Contract services with other LHDs/Providers, Additional Grant Funding

THREATS: Loss of funding (Federal & State), Political Climate, Medicaid expansion, Transportation issues for clients, Access to care in Jones County, Impact of weather-related incidences & emerging diseases on provision of services, Limited workforce

STRATEGIC DIRECTION 1 – Maintain Access to Health Department Services

Goal 1: Increase Awareness of Available programs for Jones County citizens

- Obj. 1-A: By 05/30/26, promote the Community Resource Guide at a minimum of 3 community events.
- Obj. 1-B: By 6/30/26, connect residents with local transportation and financial resources related to healthcare.

Goal 2: Implement Outreach Activities to Increase Program Utilization

- Obj. 1-A: By 5/30/26, connect new clients to Clinic/Health Education programs and retain current clients.
- Obj. 1-B: By 6/30/26, attend at least three community events in the County to promote new/current services to the general public.

STRATEGIC DIRECTION 2 – Implement Year 1 of 2024-27 Community Health Improvement Plans (CHIPs)

Goal 1: Initiate Efforts to Address Priority Areas Identified in 2024 Community Health Assessment

- Obj. 1-A: By 6/30/26, expand existing collaboration with community partners to increase equitable access to substance use disorder and comprehensive healthcare services.
- Obj. 1-B: By 3/31/26, partner directly with Integrated Care of Greater Hickory to connect to residents with peer support and other substance use disorder services.

STRATEGIC DIRECTION 3 – Retain Qualified Staff

Goal 1: Promote Employee Benefits to Enhance Retention Efforts

- Obj. 1-A: By 6/30/26, encourage participation in the County Employee Wellness Program.
- Obj. 1-B: By 6/30/25, support continuing education and training opportunities for all staff.

STRATEGIC DIRECTION 4 – Advance conformance with the Voluntary National Retail Food Regulatory Program Standards (Retail Program Standards)

Goal 1: Continue to apply for grant funding to provide non-mandated, educational services that increase the knowledge of food workers safe food handling practices.

- Obj. 1-A: By 2/12/26, apply for the NEHA-FDA Retail Flexible Funding Model Program grant.
- Obj. 1-B: By 6/30/26, meet partial requirements for Standard 9, Program Assessment, by implementing intervention strategies.





Voluntary National Retail Food Regulatory Program Standards Program Report

The Jones County Health Department has received grant funding to enhance our Food Inspection program since 2021. The goal of the standards is to reduce foodborne illness in our community. This is accomplished by identifying and eliminating or reducing the contributing factors associated with causing foodborne illnesses in our restaurants.

- Each year, more than 800 foodborne illness outbreaks are reported in the USA.
- More than half of these are linked to restaurants.

We work with the restaurant owners, managers, and workers to try to make sure they understand why there are being requested to handle food in a particular manner. This is done through our routine inspections, complaint investigations, and special educational sessions.

Standards are intended to reinforce proper sanitation (good retail practices) and operational and environmental prerequisite programs while encouraging regulatory agencies and industry to focus on the factors that cause and contribute to foodborne illness, with the ultimate goal of reducing the occurrence of those factors. Nine standards have been developed to guide health departments in effectively and continuously improving our retail food regulatory program.

1. **Regulatory Foundation**— Jones County has shown that the control measures for the risk factors known to contribute to foodborne illness and that the public health interventions have been included in the NC Food Code, NC Rules Governing Food Protection and Sanitation of Food Establishments, and the NC General Statutes. **Status: Verified**
2. **Trained Regulatory Staff**—Jones County has worked towards this standard by completing required curriculum. Field Standardization will be completed by satisfactorily conducting four joint inspections with our Regional Environmental Health Specialist. **Status: Progress in 2025**
3. **Inspections based on HACCP Principles**— Jones County has an inspection program that focuses on the status of risk factors associated with foodborne illness, de-

(Continued on page 2)

Check The Grades in Jones County! Take a picture or click to follow the QR code to the public website.



Jones County Health Department
Environmental Health

418 NC-58 Unit C
Trenton, NC 28585

Phone: 252-497-8989

Email: dyarbrough@jonescountync.gov

termines, and documents compliance, and targets immediate- and long-term correction of out-of-control risk factors through active managerial control. **Status: Developing Written Policies**

4. **Uniform Inspection Program**—Jones County has established a quality assurance program to ensure uniformity among regulatory staff in the interpretation and application of laws, regulations, policies, and procedures. **Status: Developing Written Policies**
5. **Foodborne Illness and Food Defense Preparedness and Response**—Jones County is working to establish a system to detect, collect, investigate, and respond to complaints and emergencies that involve foodborne illness, injury, and intentional and unintentional food contamination. We are working with the NC Retail Food Program Network to develop uniform policies and procedures. **Status: Developing Written Policies**
6. **Compliance and Enforcement**—Jones County is developing standard activities that result in follow-up actions for out-of-control risk factors and timely correction of code violations **Status: Developing Written Policies**
7. **Industry and Community Relations**— Jones County participates in forums that foster communication and information exchange among the regulators, industry, and consumer representatives. Jones County also documents outreach activities that provide educational information on food safety. We publish at least one newsletter each year, emailing it directly to the food establishments and posting it on Facebook. We also reach out to our food establishments to remind them of the safest response to natural disasters like water or power loss. **Status: Verified**
8. **Program Support and Resources**—Jones County provides funding, staff, and equipment necessary to accomplish compliance with the Voluntary National Retail Food Regulatory Program Standards. We have completed staffing level assessments showing the work can be done with personnel. We are assessing our other resources needs to ensure compliance. **Status: Assessing Resources**
9. **Program Assessment**—Jones County completed baseline study of the occurrence of foodborne illness risk factors in our retail food establishments. The report has been drafted and the intervention strategies are being planned. This study is repeated every five years to measure how the interventions have improved compliance. **Status: Self Assessment Completed in Process of Being Verified**



The grant portal for 2026 funding is open from January 5—February 12, 2026 for activities from April 1, 2026—March 31, 2027.

- We plan to apply for a Track 2 Development Base Grant to work on at least one Standard (1-8) with a fixed funding of \$5,000.
- We plan to apply for funding in work towards meeting Standard 9 to include conducting inspections of our Mobile Food Trucks and Caterer as well as implementing the intervention strategies with a fixed funding of \$10,000.
- We plan to apply for a Training Optional add-on, for up to \$7,500 reimbursement-based funding.
- We plan to apply to be a mentor for 1-2 programs, with a fixed funding of \$12,000 to \$15,000.