

Jones County Board of Commissioners

Regular Meeting Minutes

June 15, 2026, 7:00 PM

Jones County Agricultural Building
110 Market Street
Trenton, NC 28585

Commissioners Present: Chairman Frank Emory, Vice-Chairman Charlie Dunn Jr.,
Commissioner Michael Haddock, Commissioner James Harper,
Commissioner April Aycock, Commissioner Charlie Gray

Commissioners Absent: Commissioner Sondra Ipock-Riggs

Officials Present: Kyle Smith, County Manager, Angelica Hall, Clerk, Ross Hardeman,
County Attorney, Blake Batchelor, Finance Officer, Jennifer King,
Deputy Director of Administration

1. Call to Order

2. Invocation

Vice-Chair Charlie Dunn Jr.

3. Pledge of Allegiance

4. Public Comment Period

Charles Mallard expressed his concerns about the condition of Pole Pocosin Road.

Bianca Cruz, El Mariachi Mex & Grill Restaurant, provided information about the restaurant and requested the approval of the alcohol permit.

5. Approval of Agenda

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner James Harper

Motion to Approve

Passed Unanimously

6. Public Hearing - Fiscal Year 2026-2027 Budget Ordinance

Motion made by: Commissioner Michael Haddock

Seconded by: Commissioner James Harper

Motion to go into Public Hearing.

Passed Unanimously

Motion made by: Commissioner Charlie Gray

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to go out of Public Hearing.

Passed Unanimously

6.1. Public Hearing — Fiscal Year 2026-2027 Budget Ordinance

7. Presenters

7.1. FY 2027 - Budget Ordinance & Fee Schedule

Motion made by: Vice-Chairman Charlie Dunn Jr.

Seconded by: Commissioner Charlie Gray

Motion to Approve the FY 2027 Budget
Ordinance & Fee Schedule.

Passed Unanimously

7.2. Clerk of Superior Court Update

Chris Henderson, Jones County Clerk of Superior Court, provided the Board
with an update.

7.3. Senior Resident Superior Court Judge Introduction

Judge Robert Roupe, Superior Court Judge, introduced himself to the Board and provided an overview of his judicial district, which includes Jones.

Judge Roupe emphasized the importance of maintaining open communication and working together toward common goals. He also expressed his hope to meet with each Board member individually in the future.

7.4. FY 2026-27 Health Department Clinical Fee Schedule

Adrian Smith, Health Director, informed the Board that the Health Department's Clinical Fee Schedule had been updated for the 2026-27 Fiscal Year. The fee schedule will be added to the Health Department's website for transparency. Ms. Smith informed the Board that comparison information with last year's fee schedule is included for reference.

Motion made by: Commissioner James Harper

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to Approve as presented.

Passed Unanimously

7.5. Health Department 3rd Quarter Reports

Adrian Smith, Health Director, provided the Board with the Financial and Service Count Reports for January, February, and March 2026.

7.6. Board of Health Handbook

Adrian Smith, Health Director, reiterated to the Board that the Board of Commissioners assumed the roles and responsibilities of a Board of Health.

Ms. Smith presented handbooks that provided information for each Commissioner when acting as a Board of Health. The handbook contains operating procedures, member and staff information, general statutes, accreditation requirements, and health information related to Jones County. The handbook will be updated on a regular basis, and will remain with each Commissioner for the length of his or her term.

Motion made by: Commissioner April Aycock

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to Approve the Operating Procedures for the BOCC acting as a BOH with the correction of

the meeting date schedule.

Passed Unanimously

7.7. FY 2026-27 Health Department Environmental Health Fee Schedule

Adrian Smith, Health Director, presented the Board with the proposed Environmental Health Fee Schedule for FY 26-27. Ms. Smith informed the Board that all Health Department fee schedules must be approved and adopted by the Board on an annual basis.

Motion made by: Commissioner James Harper

Seconded by: Commissioner Charlie Gray

Motion to Approve as presented.

Passed Unanimously

7.8. LCC Reentry Program Opioid Resolution

Adrian Smith, Health Director, provided the Board with a resolution related to the previously approved Reentry Proposal from Lenoir Community College. The proposed resolution requests \$4,000 in Opioid Settlement funding to support a part-time Reentry Coordinator at the LCC-Trenton campus. This coordinator will be responsible for connecting individuals reentering the community with housing, job support, and life skill services. This partnership involves Jones, Lenoir, and Greene County Health Departments.

Motion made by: Commissioner April Aycock

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to Approve as presented.

Passed Unanimously

7.9. Advanced Plastic Extrusion Lease

Jennifer King, Deputy Director of Administration, requested the Board consider approving a one-year lease agreement renewal with Advanced Plastic Extrusion, LLC, for the County-owned facility located at 189 Sermon Road, Pollocksville. The proposed lease term is July 1, 2026, through July 1, 2027, with monthly rent of **\$4,338.63**, representing a **1% increase** over the current lease rate. All other terms and conditions remain substantially unchanged.

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner James Harper

Motion to Approve as presented.

Passed Unanimously

7.10. Budget Amendments

Blake Batchelor, Finance Officer, presented the Barod with Budget Amendments #44–55 for approval.

Motion made by: Commissioner Michael Haddock

Seconded by: Commissioner Charlie Gray

Motion to Approve as presented.

Passed Unanimously

7.11. Mixed Beverage

Kyle Smith, County Manager, informed the Board that the Commissioners could declare that mixed beverages be placed on the ballot for the November election. Mr. Smith noted that El Mariachi (Trenton location) is seeking local approval to serve liquor by the drink, and that the Board would be required to adopt a resolution to place the referendum on the ballot.

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner April Aycock

Motion to Approve moving forward with preparing a resolution to be presented for approval at the next Board meeting.

Passed Unanimously

7.12. Five-Year Capital Improvement Plan

Kyle Smith, County Manager, provided the Board with the Five-Year Capital Improvement Plan for approval.

Motion made by: Commissioner James Harper

Seconded by: Commissioner Michael Haddock

Motion to Approve as presented.

Passed Unanimously

7.13. Brock Mill Pond Enhancement Project Update

Kyle Smith, County Manager, provided the Board with a follow-up on next steps for the Brock Mill Pond Enhancement Project following the construction bid opening on June 11, 2026. Mr. Smith recommended awarding the contract to Farrior & Sons as the lowest bidder. He requested the Board's consent to proceed with the project.

8. Manager's Comments

8.1. Manager's Comments

- The 119th NCACC Annual Conference will be August 20-22, 2026, in Durham, NC, at the Durham Convention Center. Please let me know if you would like to attend.

9. County Attorney's Comments

10. Commissioner's Comments

11. Public Comment Period

12. Closed Session - § 143-318.11.(a)(3)

12.1. Closed Session — § 143-318.11.(a)(3): Attorney-Client Privilege

Motion made by: Commissioner James Harper

Seconded by: None

Motion to go in Closed Session.

Passed Unanimously

Motion made by: Commissioner Charlie Gray

Seconded by: Vice-Chairman Charlie Dunn Jr.

Motion to go out of Closed Session.

Passed Unanimously

13. Adjournment

Motion made by: Commissioner Charlie Gray

Seconded by: Commissioner Michael Haddock

Motion to Adjourn

Passed Unanimously

[MIN_SIGNATURES]